

**Notice of the Thirteenth Annual General Meeting**

**NOTICE** is hereby given that the Thirteenth (“13<sup>th</sup>”) Annual General Meeting (“AGM”) of the Shareholders/Members of Plasmagen Biosciences Private Limited (“Company”) will be held on **Saturday, September 30, 2023 at 11:00 A.M at Shorter Notice** through Video Conferencing (“VC”)/Other Audio Visual Means (“OAVM”) to transact the following businesses.

ORDINARY BUSINESS:

- 1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2023 together with the reports of the Board of Directors and Auditors thereon:**

**To consider and if thought fit, to pass with or without modification(s), the following resolution as an ORDINARY RESOLUTION:**

“**RESOLVED THAT** the Audited Financial Statements of the Company for the financial year ended March 31, 2023 including Balance Sheet, Statement of Profit and Loss Account and Cash Flow Statement for the year ended as on that date together with the notes forming part of accounts as audited and reported by the Auditors of the Company and the Directors’ Report, as circulated to the Shareholders/Members be and are hereby approved and adopted.”

- 2. Re-appointment of Statutory Auditors:**

**To consider and if thought fit, to pass with or without modification(s), the following resolution as an ORDINARY RESOLUTION:**

“**RESOLVED THAT** pursuant to Sections 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 [including any statutory modification(s) or re-enactment(s) thereof for the time being in force], M/s. Price Waterhouse Chartered Accountants LLP, having firm registration no.012754N/N500016 be and are hereby re-appointed as the Statutory Auditors of the Company for the second consecutive term of five years, from the conclusion of 13<sup>th</sup> Annual General Meeting till the conclusion of the 18<sup>th</sup> Annual General Meeting to be held in the year 2028, to examine and audit the accounts of the Company at such remuneration as may be decided by the Board of Directors in consultation with the Statutory Auditors of the Company.”

**By Order of Board of Directors  
For Plasmagen Biosciences Private Limited**

**Arjun Rajagopal**

**Company Secretary**

**M. No.: 47671**

**Address: No. 11, 1<sup>st</sup> A Main, 1<sup>st</sup> A Cross  
Vivekananda Nagar, Srinivasa Nagar  
Bengaluru - 560 085**

**Date: 18.09.2023**

**Place: Bengaluru**

**NOTE:**

1. Pursuant to Section 20(2) of the Companies Act, 2013 read with Rule 35 of the Companies (Incorporation) Rules, 2014, as amended, companies are permitted to send official documents to their Shareholders/Members electronically.
2. In accordance with the provisions of the Act and Ministry of Corporate Affairs' General Circular No. 14/2020 dated April 8, 2020 read with General Circular No. 17/2020 dated April 13, 2020, General Circular No. 22/2020 dated June 15, 2020 and General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, General Circular No. 10/2021 dated June 23, 2021, General Circular No. 20/2021 dated December 8, 2021, General Circular No. 3/2022 dated May 5, 2022 and General Circular No. 11/2022 dated December 28, 2022 ("MCA Circulars"), it is permitted to hold General Meetings through VC/OAVM, without the physical presence of the Shareholders/Members at a common venue. In compliance with the provisions of the Companies Act, 2013, MCA Circulars, the 13<sup>th</sup> AGM of the Company is being held through VC/OAVM.
3. The Shareholders/Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in this Notice.
4. A Shareholder/Member entitled to attend and vote, is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a Shareholder/Member. Since the AGM is being held through VC/OAVM, physical attendance of Shareholders/Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Shareholders/Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice. However, the Body Corporates are entitled to appoint authorized representatives to attend the AGM through VC/OAVM and participate there at and cast their votes.
5. Institutional/Corporate Shareholders/Members are required to send a scanned copy (in PDF/JPG format) of certified true copy of the Board resolution/authorization letter authorising their representative to attend and vote at the AGM through VC/OAVM. The said certified true copy of the Board resolution/authorisation letter should be sent to [cs@plasmagen.in](mailto:cs@plasmagen.in).
6. In line with the MCA Circular No. 17/2020 dated 13 April 2020, the Notice calling the AGM has been uploaded on the website of the Company at [www.plasmagen.com](http://www.plasmagen.com).
7. In compliance with the aforesaid MCA Circulars, Notice of the AGM and Annual Report as well as the weblink for joining the meeting is being sent only through electronic mode to those Shareholders/Members whose email addresses are registered with the Company.
8. The statutory registers will be available electronically for inspection by the Shareholders/Members, without any fee, from the date of circulation of this Notice up to the date of AGM. The Shareholders/Members can inspect the same up to the date of AGM, by sending an e-mail to the Company at [cs@plasmagen.in](mailto:cs@plasmagen.in).
9. Since the AGM will be held through VC/OAVM, the Route Map is not annexed this Notice.

10. Shareholders/Members who would like to express their views/ask questions during the AGM may register themselves as a speaker by sending their request 1 day before the AGM mentioning their name, demat account number/folio number, email ID, mobile number at [cs@plasmagen.in](mailto:cs@plasmagen.in).
11. The Shareholders/Members who do not wish to speak during the AGM but have queries may send their queries in advance 2 (two) days prior to the AGM mentioning their name, demat account number/folio number, e-mail ID, mobile number at [cs@plasmagen.in](mailto:cs@plasmagen.in). The Company will give response to the queries suitably by email.
12. Designated eMail ID for all the queries with respect to VC/OAVM can be addressed to [cs@plasmagen.in](mailto:cs@plasmagen.in).
13. Help line number with respect to any queries relating to VC/OAVM is +91 9809205424.
14. The member can join the AGM through following web link:  
  
<https://us06web.zoom.us/j/87647196466?pwd=laVHs45hal3mu9x8lsCtvbxBY5iVBX.1>
15. **Procedure to join the meeting;**  
**Step 1:**  
**Visit web page <https://zoom.us/join>.**  
  
**Step 2:**  
**Enter web link mentioned in Step No. 1 above and enter the meeting ID: 8764719 6466 and Pass code: 666955**  
  
**Step 3:**  
**Press Enter with above credentials and join the meeting. Alternatively, member can directly join the meeting by mentioning the meeting link mentioned in Point No. 14 above in their web browser.**